



## Studio Policy

Effective from July 1, 2024

### 1. **Lesson Terms**

Lessons are 30, 45 or 60-minutes and run weekly, in line with NSW public school terms.

### 2. **Lesson Fees**

Invoices are emailed weekly and must be paid in advance or in cash on the day. *Sheet music and backing tracks will be added to your invoice as required.*

### 3. **Missed lessons require minimum 24 hours notice**

For holidays, exams, please give as much notice as possible.

If a make-up lesson can't be arranged in the same week, you'll receive a credit for the next week's lesson.

*Credits won't carry over to subsequent weeks or the following term.*

Lessons which are missed without notice are forfeited and payment is still required.

Lessons can't be extended to accommodate lateness, so thank you for being on time.

### 4. **Illness**

If you're unwell, please reschedule your lesson!

Refer to the COVID-safe policy for additional information.

### 5. **Lesson Requirements**

Water bottle, folder with sheet music, notebook and pencil.

#### **The Voice Hut**

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